

POLICY AND RESOURCES COMMITTEE

WORK PROGRAMME 2023/24

DECISIONS TO BE TAKEN BETWEEN FEBRUARY 2023 AND MAY 2024

Item	Brief Description	Committee Meeting	Lead Departmental Officer
13th FEBRUARY			
Budget and MTFS 2024/25		13 TH February	Director of Finance
Revenue Budget Monitoring Q3		13 th February	Director of Finance
Capital Programme 2024-2029		13th February	Director of Finance
Capital Financing Strategy 2024/25		13 th February	Director of Finance
Treasury Management Strategy 2024/25		13 th February	Director of Finance
Investment Strategy 2024/25		13 th February	Director of Finance
Procedure for Budget Decision Meeting for Council		13 th February	Director of Law and Corporate Services

ADDITIONAL AGENDA ITEMS – WAITING TO BE SCHEDULED

Item	Brief Description	Date Requested	Approx. timescale	Lead Officer
Fair Tax Update and Accreditation	Report following motion from Council March 2023	December 2023	March 2024	Director of Finance
Council Plan – Performance Management Update		December 2023	March 2024	Director of Law and Corporate Services
Maximising Income	Report following motion	December 2023	March 2024	Director of Finance
Feasibility of Town Halls		December 2023	TBC	Director of Regeneration and Place

STANDING ITEMS AND MONITORING REPORTS

Item	Reporting Frequency	Lead Officer
Performance Monitoring	As required	Director of Finance
Financial Monitoring	Quarterly	Director of Finance
Work Programme Update	Every Meeting	Director of Law and Corporate Services

WORK PROGRAMME ACTIVITIES OUTSIDE COMMITTEE

Item	Format	Requested	Timescale	Lead Officer
Working Groups/ Sub Committees				
Task and Finish work				
Spotlight sessions / workshops				
Risk Workshop	Workshop	1 st November 2023	March 2024	Director of Finance
Briefing Notes				
Update on feasibility of Town Halls	Briefing Note	13 th December	February 2024	Director of Regeneration and Place